

**MISSISSIPPI AGRICULTURE AND FORESTRY/
NATIONAL AGRICULTURAL AVIATION MUSEUM
MS DEPARTMENT OF AGRICULTURE AND COMMERCE
1150 LAKELAND DRIVE, JACKSON, MS 39216**

INCOMING LOAN AGREEMENT

Lender's Name: _____

Address: _____

Telephone: _____

In accordance with the conditions listed below, the object(s) listed below is (are) borrowed by Museum for the following purpose(s):

for the period _____ to _____
(From the time object(s) leave Lender's custody until their return to the Lender)

Object(s) and Description: _____

Exhibition Dates: _____

Insurance:

_____ carried by Lender
_____ insurance waived

I have read and agreed to the loan agreement and to the conditions and certify that I have full authority to enter into this agreement.

Signature of Lender or Representative

Of Lending Institution: _____ Date: _____

Title: _____

Signature of

Museum Representative: _____ Date: _____

Title: _____

RETURN ACKNOWLEDGEMENT

Loaned Object(s) Returned By: _____ Date: _____

(Signature of Museum Representative)

Return of Loaned Object(s)

Acknowledged By: _____ Date: _____

(Signature of Lender or Representative of Lending Institution)

**Conditions Governing the LOAN OF OBJECT(S) to the
MISSISSIPPI AGRICULTURE AND FORESTRY/NATIONAL AGRICULTURAL AVIATION
MUSEUM**

Care and Preservation

1. The Museum will give borrowed object(s) the same care and protection as it does to comparable object(s) in its own Collection. It is understood by Lender and Museum that all tangible object(s) is (are) subject to gradual inherent deterioration for which neither party is responsible.
 2. Evidence of damage at the time of receipt or while in Museum's custody will be promptly reported to Lender and documented by Museum.
 3. No alteration, restoration, or repair will be undertaken without written authorization by Lender after approval of Museum Foundation on the recommendations of Director, Curator, and Registrar.
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Insurance

1. This loan agreement shall constitute a complete release of Museum from any liability for damages to, or loss of, the borrowed object(s).
 2. If Lender waives insurance, this waiver shall constitute a complete release of Museum from any liability for damages to, or loss the borrowed object(s).
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Photography and Credit

1. Unless otherwise notified in writing by Lender, Museum may photograph or copy borrowed object(s) for record, educational, publication, and/or publicity purposes.
 2. It is understood that object(s) on exhibit may be photographed by general public.
 3. Unless otherwise instructed in writing, Museum will give photographic credit to Lender as specified on the Incoming Loan Agreement Form of this agreement in any publications.
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Ownership and/or Address Change

1. It is responsibility of Lender or his/her agent to notify Museum **promptly** in writing if there is any change in ownership of object(s) or identity or address of Lender.
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Return of Loaned Object(s)

1. Unless otherwise agreed in writing, the loan terminates on the date specified on Incoming Loan Agreement Form of this agreement.
 2. When loaned object(s) is (are) returned, Museum and Lender will sign the first page of this loan agreement and server as a receipt form for returned loaned objects.
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